From TCPS2 Article 3.2

Consent forms should include the following information. **Frequently overlooked items are in bold**.

(a) information that the individual is being invited to participate in a research project;
(b) the research purpose in plain language, the identity of the researcher, the **identity of the funder or sponsor**, the **expected duration** and nature of participation, and an explanation of the responsibilities of the participant;
(c) all reasonably foreseeable risks and potential benefits, both to the participants and in general, that may arise from research participation;
(d) an assurance that prospective participants:
   - are under no obligation to participate; are free to withdraw at any time without prejudice to pre-existing entitlements;
   - will be given, in a timely manner, information that is relevant to their decision to continue or withdraw from participation; and
   - will be given information on their right to withdraw data or human biological materials, **including any limitations on the feasibility of that withdrawal**. **Include a date or deadline after which participants may no longer withdraw their data.**
(e) any possibility of commercialization of research findings or any potential conflicts of interest on the part of the researchers, their institutions or the research sponsors;
(f) how research results will be disseminated and whether participants will be identified directly or indirectly;
(g) the identity and contact information of a qualified person who can explain scientific or scholarly aspects of the research to participants;
(h) **the identity and contact information of the Acadia REB Chair provided at http://reb.acadiau.ca**.
(i) what information will be collected about participants and for what purposes; who will have access to information collected about the identity of participants; how confidentiality will be protected; anticipated uses of data; any relevant duty to disclose information collected, and to whom such disclosures could be made;
(j) any payments, including incentives for participants, reimbursement for participation-related expenses and compensation for injury; and
(k) **a statement to the effect that, by consenting, participants have not waived any rights to legal recourse in the event of research-related harm**.

The Acadia Research Ethics Board requires these additional warnings in all consent forms:

1. Employers may have legal access to any information transmitted on employer-owned equipment. Participants may therefore wish to use their own equipment if available.
2. Any information sent or stored online may be legally accessed by domestic or foreign authorities.
3. Participants' data may be accessed by designated employees of Acadia University as needed to fulfill their duties in managing and maintaining Acadia's software and hardware systems.
4. Compensated participants will be identified to Financial Services at Acadia University (if compensated through Acadia University).